Appendix 2

Compliance Payment Delegated Authority

Payroll Transactions Payroll Manager

IRD – PAYE Payroll Manager

IRD – GST Financial Controller

IRD – FBT Financial Controller

WINZ and StudyLink Reimbursements Financial Controller

Student Fee Waivers/Refunds Director of Student Systems and

Administration

Library Fine Waivers Financial Controller

Student Discipline Fee Refunds

University Librarian

Chairperson, Student Discipline Committee

Chairperson, Student Discipline Appeals

Committee

Utility Transactions – Director of Property Services

Electricity/Gas/Water/Rates/Rubbish collection

etc.

IT/Communications transactions – Internet, Chief Information Officer

Phone etc.

Halls of Residence Catering Payments

Associate Director, Student Accommodation